



SUNNYVALE SUSTAINABILITY COMMISSION MEETING MINUTES SEPTEMBER 19, 2011

The Sustainability Commission met at 7:00 p.m. in the West Conference Room, 456 W. Olive Ave., with Chair Sue Harrison presiding.

CALL TO ORDER

Commission Chair Sue Harrison called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present: Chair Sue Harrison
Vice Chair Regina Wheeler
Commissioner Barbara Fukumoto
Commissioner Gerry Glaser
Commissioner Dan Hafeman
Commissioner Joe Green-Heffern

Members Absent: Commissioner Amit Srivastava (Unexcused)

Staff Present: Environmental Division Manager Lorrie Gervin
Assistant to the Director Cathy Merrill
Director of Environmental Services John Stufflebean
Permit Center Coordinator Diana Perkins

PRESENTATION

Diana Perkins, Permit Center Coordinator from Department of Community Development provided an overview of the report "Requiring Electric Car Chargers in New Residential Developments (Study Issue)" and solicited input from the Commissioners. Commissioners offered suggestions requiring types of wiring and voltages, solar power, changes in City Building Codes, and percentages of parking spaces and space availability. The final report is planned to be presented to the City Council on November 15, 2011.

No action from the Commission was required.

CONSENT CALENDAR

- 1.A) **ACTION:** Approval of draft minutes of Sustainability Commission meeting of August 15, 2011.

Commissioner Hafeman requested the August 18, 2011 minutes be pulled from the Consent Calendar in order to correct a statement under Non-Agenda items to read: "Commissioner Hafeman suggested a future agenda for discussion about speed limits in Sunnyvale *along El Camino Real*". The Commissioner stated the intent was to address speed limits only along El Camino, not though out the entire City.

MOTION: Commissioner Green-Heffern moved and Commissioner Glaser seconded to approve the August 15, 2011 minutes with a change in wording to state "Commissioner Hafeman suggested a future agenda for discussion about speed limits in Sunnyvale *along El Camino Real*."

VOTE: 5– 0 (Commissioner Wheeler abstained and Commissioner Srivastava absent)

PUBLIC ANNOUNCEMENTS - None

PUBLIC COMMENTS

Chair Harrison opened the public hearing for comments.

Linda Larsen, Sunnyvale resident, expressed concerns regarding an increase in housing costs to cover new requirements to install electric car chargers, when many residents do not drive electric vehicles.

There were no other public comments.

Chair Harrison closed the public hearing.

PUBLIC HEARINGS/GENERAL BUSINESS

1. Study Issue Review

Cathy Merrill, Assistant to the Director, provided an overview of the study issue process and explained if the Commission wished to advise the City Council on their ranking of Study Issues, the ranking would need to be completed by the end of October.

Following is the list of proposed 2012 study issues to be ranked by the Commission.

ESD-01	Consolidated Tracking of Energy and Water in City Operations
ESD-02	Sustainability Demonstration Fund
ESD-03	Water Conservation Metrics for Residents
ESD-04	Impact of Sea Level Rise on Land Use
ESD-05	Community Greenhouse Gas Inventory
ESD-06	Community Solar Program

Environmental Services Director John Stufflebean noted that Study Issue #12-03 Water Conservation Metrics for Residents was more of an operational 'Just Do It' rather than a study issue. He agreed that the Department would implement this in the near future and keep the Commission apprised of the Department's progress. He suggested the Commission may want to drop this as a proposed Study.

While discussing Study Issue #12-04 Commissioner Glaser agreed to email his suggested wording to Environmental Division Manager Lorrie Gervin. Discussion continued on the remaining study issues.

The Commission completed their discussion of the study issues and Chair Harrison opened the public hearing.

There being no one in the audience wishing to speak, Chair Harrison closed the public hearing and asked if anyone wished to drop or defer a proposed study issue.

MOTION: Commissioner Fukumoto moved and Commissioner Hafeman seconded to drop the proposed study issue # 12-03 Water Conservation Metrics for Residents.

VOTE: 6-0 (Commissioner Srivastava absent)

Assistant to Director Merrill shared the results of the Commission's study issue ranking.

Rank	Item	Study Issue
1	ESD-05	Community Greenhouse Gas Inventory
2	ESD-02	Sustainability Demonstration Fund
3	ESD-04	Impact of Sea Level Rise on Land Use
4	ESD-06	Community Solar Program
5	ESD-01	Consolidated Tracking of Energy and Water in City Operations

MOTION: Commissioner Fukumoto moved, Vice-Chair Wheeler seconded, to accept the ranking noted above.

VOTE: 6-0 (Commissioner Srivastava absent)

2. Sustainability Metrics in Community Condition Indicators

This agenda item will be deferred to the next meeting.

3. Residential Water Bill Format

This agenda item will be addressed when staff returns to the Commission with the new water conservation information to be included on residential water bills.

4. Green Cities California Membership

Director Stufflebean offered to return the Commission with information on what is required to join Green Cities California for the Commission's consideration.

5. Commission Advocacy Recommendations to Council

This agenda item will be deferred to the next meeting.

NON-AGENDA ITEMS AND COMMENTS

Board and Commission Member Oral Comments

Commissioner Hafeman plans to attend the Sealy Corporate Engineers monthly meeting and will report back to the Commission next month.

Commissioner Hafeman complimented the City for continuing its Composting Workshop program.

Commissioner Fukumoto announced the BAWSCA Landscape Education Hands-on Workshops that are currently planned for October 1st and 8th at City Hall.

Commissioner Fukumoto attended the Safe Routes to School Program and will bring information on that effort back to the Commission at a future date.

Staff Oral Comments

Environmental Services Director Stufflebean extended an apology on behalf of the City's administration for not bringing the Green Building Action item to the Sustainability Commission before it was considered by the City Council. He noted that management will be working together to make sure public hearing items come to the appropriate Commission for action prior to the City Council's public hearing.

Given the number of items to come before the Commission at their next meeting, the Commissioner's requested a special meeting on October 10, 2011.

ADJOURNMENT

Chair Harrison adjourned the meeting at 9:34 p.m..

Respectfully submitted,

Lorrie Gervin, Environmental Division Manager

Reviewed by: John Stufflebean, Director of Environmental Services